

Dhaka Water Supply and Sewerage Authority

Tender Evaluation Report

Procuring Entity/
Authorized Officer : Executive Engineer, MODS Zone-10, Dhaka WASA.

Name of Tender: Procurement of necessary office Furniture for MODS Zone-10 office.

Invitation No. : RFQ No: 46.05.0000.415.26.153.23.001
Date: 09/08/2023.

Approving authority: Superintending Engineer, Dhaka WASA.

Submitted By : Tender Evaluation Committee-01

Date of Submission : 17/08/2023.

Checklists showing the time spent at each stage of procurement

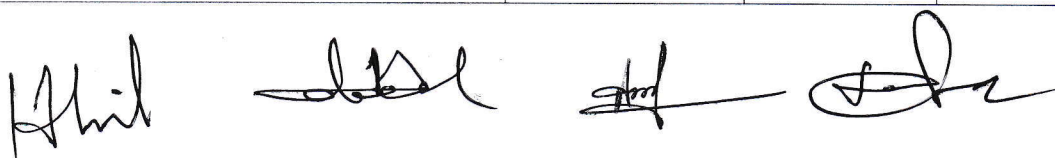
1.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
2.	Invitation reference	RFQ No: 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
3.	Checklists showing the time spent at each stage of procurement	Pursuant to Rule 8(17) of PPR-08, Checklists showing the time spent at each stage of procurement shall be attached to the Evaluation Reports. The considerations in Rule 8(17) of PPR-08 are:
	Rule 8(17) of PPR-08	Checklists stated under Sub-rule (18) showing the time spent at each stage starting from invitation Application, Tender or Proposal shall be attached to the Evaluation Reports by the Evaluation Committee and forwarded to the officer next to whom the Evaluation Report is to be submitted in accordance with the approval process and who will have to similarly fill in the time spent at his stage in the checklists and forward it to the Approving Authority with the Evaluation Report and other necessary Documents.
	Rule 8(18) of PPR-08	The checklists mentioned in Sub-Rule (17) shall be as Part A, Part B and Part C as applicable, of Schedule IV.

4. Following Part A of Schedule IV, Checklists are prepared and presented below:

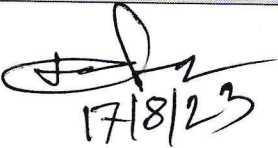
Procurement Processing and Approval Procedure for Goods or Works

Procuring Entity and Description of Procurement		
1.	Ministry	Local Government, Rural Development and Co-operatives.
	Division	Local Government division.
2.	Agency	Dhaka Water Supply and Sewerage Authority (DWASA).
3.	Procuring Entity	Executive Engineer, MODS zone-10, DWASA.
5.	Source of Funds	Revenue
6.	Brief Description of Goods or Works	Procurement of necessary office Furniture for MODS Zone-10 office.
7.	Procurement Method	RFQ

Schedule of Activities				
Sl. No.	Activity (if not applicable indicate N/A)	Planned Date (as per flow chart)	Actual Date	If any delay Indicate No. of days
A	Prequalification		N/A	
B	Tender for Works			
B1	Date of request for quotations		09/08/2023.	
B2	Date of Issue of Quotation Document (If different from B1 above)			
B3	Date of Pre-Tender meeting		N/A	
B4	Date of Submission of Quotations		17/08/2023.	
B5	Date of Opening of Quotations (If different from B4)			
B6	Date of Submission of Technical Sub-Committee Report, where applicable		N/A	
B7	Date of submission of Evaluation Report		17/08/2023.	
B8	Date of Approval for Award of Contract			



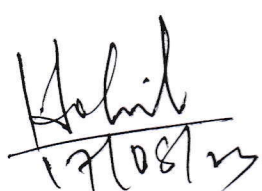
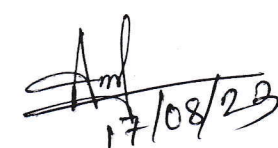
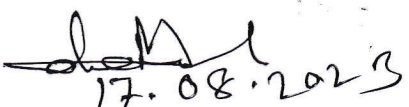
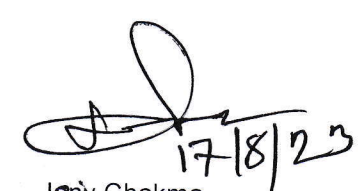
Checklists showing the time spent at each stage of procurement (Cont.)

Schedule of Activities in PPPAP Process				
Date of Submission of Quotation Evaluation Report to the Approving Authority	Planned Date (as per flow chart)		Actual Date	Delay (In days)
Authorized Officer (As per DOFP): Chief Engineer, Dhaka WASA	Forwarded			
Date of Issue of Invitation for signing Contract for Goods or Works				
Signature of Chairperson of Tender Evaluation Committee-1 (TEC-1)	 17/8/23			
Name and Designation of Chairperson of Tender Evaluation Committee-1 (TEC-1)	Jeny Chakma Executive Engineer DWSNIP, Dhaka WASA and Chairman, TEC-1, Dhaka WASA.			

Individual Declaration of Impartiality

1.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
2.	Invitation reference	RFQ No: 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
3.	Individual Declaration of Impartiality	Pursuant to Rule 13(a) of PPR-08, each member of the Evaluation Committee shall sign individually a declaration of impartiality. The provisions in Rule 8(13)(a) of PPR-08 are:
	Rule 8(13) of PPR-08	The each member of the Evaluation Committee shall – (a) sign individually a declaration of impartiality in the following manner -"I (name of the Evaluation Committee member & designation) do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant";

4. The individual declaration of each member of the Tender Evaluation Committee-01 is given below:

"I, Mohammad Ashraful Habib Choudhury Member-Secretary of TEC-1, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  Mohammad Ashraful Habib Choudhury Executive Engineer MODS Zone-10, Dhaka WASA & Member Secretary, (TEC-1), Dhaka WASA.	"I, S M Ariful Ahsan, Member of TEC-1, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  S M Ariful Ahsan Executive Engineer, Civil, Maintenance DPDC, Dhaka & Member, TEC-1, Dhaka WASA.
"I, Mahabubul Haque, Member of TEC-1, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  Mahabubul Haque Assistant Secretary Dhaka Wasa & Member, TEC-1, Dhaka WASA.	"I, Jany Chakma, Chairman of TEC-1, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  Jany Chakma Executive Engineer Executive Engineer DWSNIP, Dhaka WASA & Chairman, TEC-1, Dhaka WASA.

Collective Certification to Follow the Act, the Rules and others

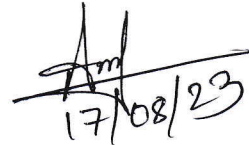
1.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
2.	Invitation reference	RFQ No: 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
3.	Collective Certification to Follow the Act, the Rules and others.	Pursuant to Rule 8(13)(b) of PPR-08, each member of the Evaluation Committee shall sign collectively in the Tender or Proposal Evaluation Report by certifying a prescribed statement. The provisions in PPR-2008, Rule 8(13)(b) are:
	Rule 8(13) of PPR-08	The each member of the Evaluation Committee shall - (b) sign collectively in the Tender or Proposal Evaluation Report, by certifying that - "The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted".

4. The collective certification by the members of the Tender Evaluation Committee-01 is given below:

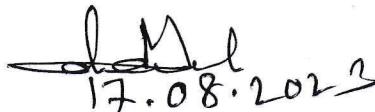
"The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted".



Mohammad Ashraful Habib Choudhury
Executive Engineer
MODS Zone-10, Dhaka WASA
& Member Secretary (TEC-1), Dhaka WASA.



S M Ariful Ahsan
Executive Engineer, Civil,
Maintenance DPDC, Dhaka
& Member, TEC-1, Dhaka WASA.



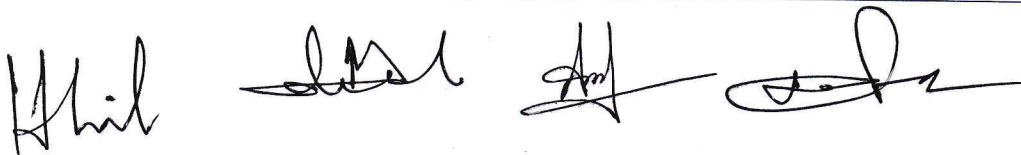
Mahabubul Haque
Assistant Secretary
Dhaka Wasa
& Member, TEC-1, Dhaka WASA.



Jeny Chakma
Executive Engineer
DWSNIP, Dhaka WASA
& Chairman, TEC-1, Dhaka WASA.

Tender Evaluation Report

A. General Information: (Select the appropriate options in the box shown)		
1.	Procuring Entity Name	Executive Engineer, MODS Zone-10, Dhaka WASA.
2.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
3.	Invitation reference	RFQ No: 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
4.	Invitation for	☐ Tender (1 st Call) for Works in a single Lot
5.	Tendering Method	Request for Quotation (RFQ)
6.	Tender Document Preparation	Pursuant to Rule 4(1) of PPR-08, Tender Document has been prepared using STD PG1 issued by CPTU.
7.	Official Estimate	Tk.2,49,494.00/- (Two Lac Forty Nine Thousand Four Hundred Ninety Four Taka only) Taka.
B. Approval Information:		
8.	Approval of Annual Procurement Plan	☐ APP for the FY 2023-24 is approved by HOPE.
9.	Approval of Tendering Method	☐ Managing Director, Dhaka WASA as RFQ
10.	Approval of Budget and Source of Funds	☐ Included in APP.
11.	Approval of Official Estimate	In accordance with the Delegation of Financial Powers (DOFP), Official Estimate has been approved by– Superintending Engineer, Dhaka WASA.
C. Advertisement Information:		
12.	Published in daily Newspaper/ website of DWASA/CPTU	☐ Not Applicable.
D. Tender Opening Information:		
13.	Quotation opened on	17/08/2023
14.	Evaluation Committee	Pursuant to Rule 97(4) of PPR-2008, the chairperson of Evaluation Committee open the Quotations received by the Procuring Entity as article-7 in Request For Quotation
E. Tender Evaluation Information:		
15.	Quotation evaluated on	17/08/2023 at 14:30 PM
16.	Quotation Evaluated by	The Quotations received by Procuring Entity were evaluated by Tender Evaluation Committee-1 (TEC-1) formed vide memo no. 46.113.212.00.00.003.2011.122/PRO-2, date-19/02/17.
F. Tender Evaluation Procedure:		
17.	Evaluation Procedure	The Tender Evaluation Committee-1 (TEC-1) has examined the Tenders pursuant to Rule 97(4) of PPR-2008: Evaluation of Quotations will be considered as article-13 in Request For Quotation.
18.	Observations in Financial Evaluation stage	TEC-1 has evaluated 03 (Three) numbers of Quotations being considered responsive in this stage of examination.
19.	Recommendations	TEC-1 recommends to accept the Tender of M/S. F. Islam & Co. having Tender Price Tk. 2,46,874.31/- (Two Lac Forty Six Thousand Eight Hundred and Seventy Four Point Three One Taka Only) Taka.
20.	Submission	Submitted to the approving authority.



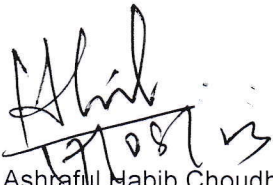
Preliminary Examination

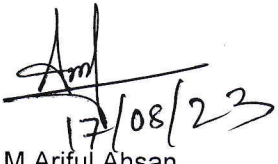
Annexure-1

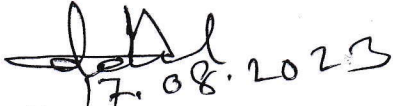
1.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
2.	Invitation reference	RFQ No: 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
3.	Preliminary examination Procedure	Preliminary examination has been carried out by TEC-1. The Evaluation Committee shall firstly examine the Quotations has been provided and examine the compliance, adequacy and authenticity of the documentary evidence. The Evaluation Committee shall confirm that the above documents and information have been provided in the Tender and the completeness of the documents and compliance of instructions given in corresponding articles shall be verified, failing which the Quotation shall be considered as non-responsive.
4.	Observations	03 [Three] numbers of Quotations has been examined. - The details are presented in the following check list:

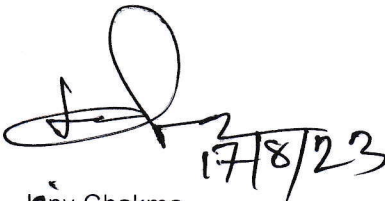
5. Check list for Preliminary Examination:

SL. No.	Clause Description	M/S. R. Islam & Moon Corporation	M/S. Sunjida & Co.	M/S. F. Islam & Co.
(1)	(2)	(3)	(4)	(5)
	Examination of documents provided:			
	Contents of Quotation:			
1	Quotation Submission Letter (STD PG1)	Submitted	Submitted	Submitted
2	Priced Bill of Quantities (BOQ)	Submitted	Submitted	Submitted
3	Valid Tax Identification Number (TIN)	Submitted	Submitted	Submitted
4	VAT registration number	Submitted	Submitted	Submitted
5	Financial Solvency Certificate as stated article-13 in Request For Quotation.	Submitted	Submitted	Submitted
6	Verification of the Trade License	Verified	Verified	Verified
7	Completeness of the documents and Responsiveness	Complete and Responsive	Complete and Responsive	Complete and Responsive


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 MODS Zone-10, Dhaka WASA
 & Member Secretary (TEC-1), Dhaka WASA.


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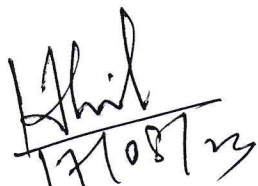
Technical Examination and Responsiveness

Annexure-2

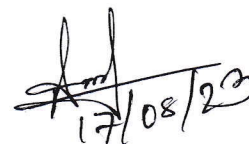
1.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
2.	Invitation reference	RFQ No. 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
3.	Technical examination Procedure	Technical examination has been carried out by TEC-1.
4.	Observations	- Quotations surviving preliminary examination have been examined. - The details are presented in the following check list:

5. Check list for Technical Examination:

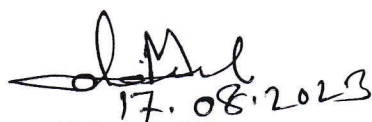
SL. No.	Clause Description	M/S. R. Islam & Moon Corporation	M/S. Sunjida & Co.	M/S. F. Islam & Co.
(1)	(2)	(3)	(4)	(5)
1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
2	At least three (3) responsive Quotations under article-13 in Request For Quotation:	Submitted	Submitted	Submitted
3	Compliance of the terms and conditions and the technical aspects and Responsiveness	Compliance and Responsive	Compliance and Responsive	Compliance and Responsive


17/08/23

Mohammad Ashraful Habib Choudhury
Executive Engineer
MODS Zone-10, Dhaka WASA
& Member Secretary (TEC-1), Dhaka WASA.


17/08/23

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Executive Engineer, Civil,
Maintenance DPDC, Dhaka
& Member, TEC-1, Dhaka WASA.


17.08.2023

Mahabubul Haque
Assistant Secretary
Dhaka Wasa
& Member, TEC-1, Dhaka WASA


17/8/23

Jany Chakma
Executive Engineer
DWSNIP, Dhaka WASA
& Chairman, TEC-1, Dhaka WASA

Financial Evaluation

Annexure-3

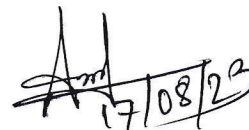
1.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
2.	Invitation reference	RFQ No: 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
3.	Financial Evaluation Procedure	Financial Evaluation has been carried out by TEC-1.
4.	Observations	- Quotations being considered responsive in the technical examination stage have been evaluated. - The details are presented in the following check list:

5. Check list for Financial Examination:

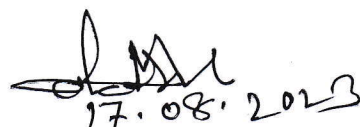
SL. No.	Clause Description	M/S. R. Islam & Moon Corporation	M/S. Sunjida & Co.	M/S. F. Islam & Co.
(1)	(2)	(3)	(4)	(5)
1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
2	All applicable taxes, CD, VAT and other levies payable by the Cont. shall be included	Included	Included	Included
Pursuant to rule 73 of the PPR	Official Estimate	2,49,494.00/-	2,49,494.00/-	2,49,494.00/-
	Corrected Tender Price	2,63,216.17/-	2,51,988.94/-	2,46,874.31/-
	Negotiated Price	-	-	-
	Percent less or above	5.50% (Above)	1.00% (Above)	1.05% (Less)
	Responsiveness up to this stage	Responsive	Responsive	Responsive


17/08/23

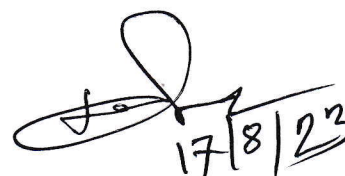
Mohammad Ashraful Habib Choudhury
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17/8/23

Jany Chakma
Executive Engineer
DWSNIP, Dhaka WASA
& Chairman, TEC-1, Dhaka WASA

Price Comparison

1.	Name of Tender	Procurement of necessary office Furniture for MODS Zone-10 office.
2.	Invitation reference	RFQ No: 46.05.0000.415.26.153.23-001; Date: 09/08/2023.
3.	Price Comparison Procedure	Price Comparison has been carried out by TEC-1 No negotiations shall be held during the Tender evaluation or award with the lowest or any other Tenderer pursuant to Rule 99 of the Public Procurement Rules, 2008.
4.	Observations	- Quotations being responsive in the financial evaluation stage have been compared. - The Official Estimate is Tk.2,49,494.00/- (Two Lac Forty Nine Thousand Four Hundred Ninety Four Taka only) Taka only. - Price comparison is presented in the following table:

5. Price Comparison Table:

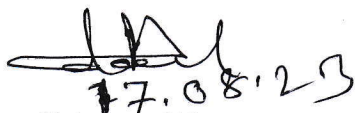
Sl. No.	Name of the responsive Tenderer	Tender Price (Tk)	Percent Less	Percent Above	Rank
1.	M/S. F. Islam & Co	2,46,874.31/-	1.05%		1 st Lowest
2.	M/S. Sunjida & Co..	2,51,988.94/-	-	1.00%	2 nd Lowest
3.	M/S. R. Islam & Moon Corporation	2,63,216.17/-	-	5.50%	3 rd Lowest



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