

Dhaka Water Supply and Sewerage Authority

Tender Evaluation Report

Procuring Entity : Executive Engineer, MODS Zone-03, Dhaka WASA.

Name of Tender: **Procurement of 1 (one) Nos Desktop Computer Set, Printer and Scanner with Related Accessories for the Office of MODS Zone-03, Dhaka WASA.**

Invitation No. : RFQ No: 46.05.0000.407.07.078.24.IFT-04; Date: 24/12/2024

Approving authority: Superintending Engineer, MODS Circle-01, Dhaka WASA.

Submitted By : Tender Evaluation Committee-01

Date of Submission : 30/12/2024.

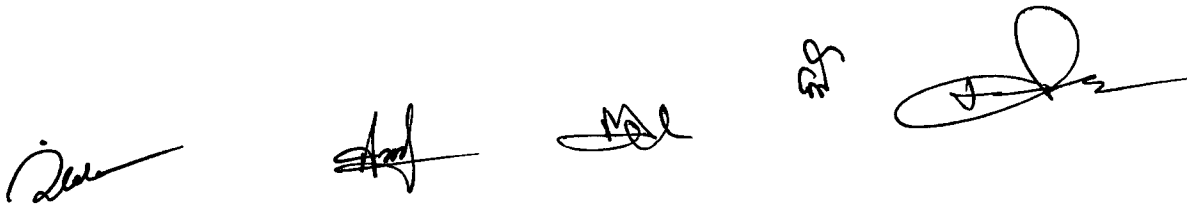
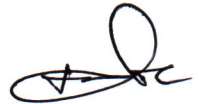


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Checklists showing the time spent at each stage of procurement

1.	Name of Tender	Procurement of 1 (one) Nos Desktop Computer Set, Printer and Scanner with Related Accessories for the Office of MODS Zone-03, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.407.07.078.24.IFT-04; Date: 24/12/2024
3.	Checklists showing the time spent at each stage of procurement	Pursuant to Rule 8(17) of PPR-08, Checklists showing the time spent at each stage of procurement shall be attached to the Evaluation Reports. The considerations in Rule 8(17) of PPR-08 are:
	Rule 8(17) of PPR-08	Checklists stated under Sub-rule (18) showing the time spent at each stage starting from invitation Application, Tender or Proposal shall be attached to the Evaluation Reports by the Evaluation Committee and forwarded to the officer next to whom the Evaluation Report is to be submitted in accordance with the approval process and who will have to similarly fill in the time spent at his stage in the checklists and forward it to the Approving Authority with the Evaluation Report and other necessary Documents.
	Rule 8(18) of PPR-08	The checklists mentioned in Sub-Rule (17) shall be as Part A, Part B and Part C as applicable, of Schedule IV.

4. Following Part A of Schedule IV, Checklists are prepared and presented bellow:

Procurement Processing and Approval Procedure for Goods

PROCURING ENTITY AND DESCRIPTION OF PROCUREMENT			
1.	Ministry	Local Government, Rural Development and Co-operatives.	
	Division	Local Government division.	
2.	Agency	Dhaka Water Supply and Sewerage Authority (DWASA).	
3.	Procuring Entity	Executive Engineer, MODS Zone-3, Dhaka WASA	
4.	Name of the Project (if applicable)	N/A	
5.	Source of Funds	☐ Government	☐ Development ☒ Own Fund
6.	Brief Description of Goods	Supply of Different Printing Materials and Stationery Items for Official Use under MODS Zone-03, Dhaka WASA.	
7.	Procurement Method	Request for Quotation (RFQ)	

Schedule of Activities				
Sl. No.	Activity (if not applicable indicate N/A)	Planned Date (as per flow chart)	Actual Date	If any delay Indicate No. of days
A	Prequalification		N/A	
B	Tender for Goods			
B1	Date of request for quotations		24/12/2024	
B2	Date of Issue of Quotation Document (If different from B1 above)			
B3	Date of Pre-Tender meeting		N/A	
B4	Date of Submission of Quotations		30/12/2024	
B5	Date of Opening of Quotations (If different from B4)			
B6	Date of Submission of Technical Sub-Committee Report, where applicable		N/A	
B7	Date of submission of Evaluation Report		30/12/2024	
B8	Date of Approval for Award of Contract			

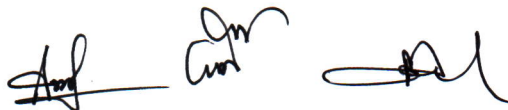





Checklists showing the time spent at each stage of procurement (Cont.)

Schedule of Activities in PPPAP Process				
Date of Submission of Quotation Evaluation Report to the Approving Authority	Planned Date (as per flow chart)		Actual Date	Delay (In days)
Authorized Officer (As per DOFP): Superintending Engineer, Dhaka WASA	Forwarded			
Date of Issue of Invitation for signing Contract for Goods				
Signature of Chairperson of Tender Evaluation Committee-1 (TEC-1)				
Name and Designation of Chairperson of Tender Evaluation Committee-1 (TEC-1)	Jeni Chakma Executive Engineer DWSNIP and Chairperson, TEC-1, Dhaka WASA.			

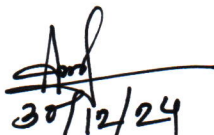
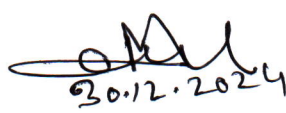




Individual Declaration of Impartiality

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2.	Invitation reference	RFQ No: 46.05.0000.407.07.078.24.IFT-04; Date: 24/12/2024
3.	Individual Declaration of Impartiality	Pursuant to Rule 13(a) of PPR-08, each member of the Evaluation Committee shall sign individually a declaration of impartiality. The provisions in Rule 8(13)(a) of PPR-08 are:
	Rule 8(13) of PPR-08	The each member of the Evaluation Committee shall – (a) sign individually a declaration of impartiality in the following manner -“I (name of the Evaluation Committee member & designation) do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant”;

4. The individual declaration of each member of the Tender Evaluation Committee-01 is given bellow:

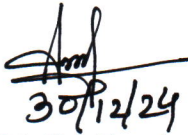
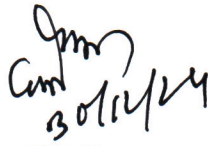
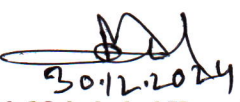
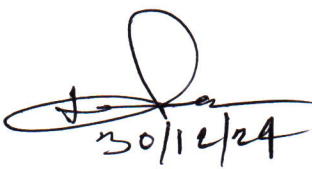
 30/12/24 “I, Jayanta Saha , Executive Engineer, MODS Zone-3, Dhaka WASA & Member Secretary, TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant”	 30/12/24 “I, S M Ariful Ahsan , Executive Engineer, DPDC and Member of TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant.”	 30/12/24 “I, Engr. Md. Shamsuzzoha , Deputy General Manager, Titas Gas T&D Co. Ltd. and Member, TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant”.
 30.12.2024 “I, Md. Mahabubul Haque , Assistant Secretary, Admin-1, and Member, TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant”.		 30/12/24 “I, Jeni Chakma , Executive Engineer, DWSNIP, Dhaka WASA & Chairperson, TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant”.

Collective Certification to Follow the Act, the Rules and others

1.	Name of Tender	Procurement of 1 (one) Nos Desktop Computer Set, Printer and Scanner with Related Accessories for the Office of MODS Zone-03, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.407.07.078.24.IFT-04; Date: 24/12/2024
3.	Collective Certification to Follow the Act, the Rules and others.	Pursuant to Rule 8(13)(b) of PPR-08, each member of the Evaluation Committee shall sign collectively in the Tender or Proposal Evaluation Report by certifying a prescribed statement. The provisions in PPR-2008, Rule 8(13)(b) are:
	Rule 8(13) of PPR-08	The each member of the Evaluation Committee shall - (b) sign collectively in the Tender or Proposal Evaluation Report, by certifying that - "The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted".

4. The collective certification by the members of the Tender Evaluation Committee-01 is given bellow:

"The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted".

 (Jayanta Saha) Executive Engineer MODS Zone-3, Dhaka WASA & Member Secretary of TEC-1, MODS Zone-3, Dhaka WASA.	 (S M Ariful Ahsan) Executive Engineer, DPDC and Member of TEC-1, Dhaka WASA.	 (Engr. Md. Shamsuzzoha) Deputy General Manager, Titas Gas T&D Co. Ltd. and Member, TEC-1, Dhaka WASA.
 (Md. Mahabubul Haque) Assistant Secretary, Admin-1, Dhaka WASA & Member, TEC-1, Dhaka WASA.		 (Jeni Chakma) Executive Engineer, DWSNIP, Dhaka WASA. and Chairperson, TEC-1, Dhaka WASA.

Preliminary Examination

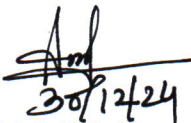
Annexure-1

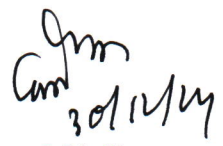
1.	Name of Tender	Procurement of 1 (one) Nos Desktop Computer Set, Printer and Scanner with Related Accessories for the Office of MODS Zone-03, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.407.07.078.24.IFT-04; Date: 24/12/2024
3.	Preliminary examination Procedure	Preliminary examination has been carried out by TEC-1. The Evaluation Committee shall firstly examine the Quotations has been provided and examine the compliance, adequacy and authenticity of the documentary evidence. The Evaluation Committee shall confirm that the above documents and information have been provided in the Tender and the completeness of the documents and compliance of instructions given in corresponding articles shall be verified, failing which the Quotation shall be considered as non-responsive.
4.	Observations	03 [Three] numbers of Quotations has been examined. - The details are presented in the following check list:

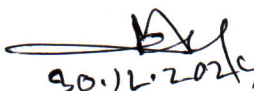
5. Check list for Preliminary Examination:

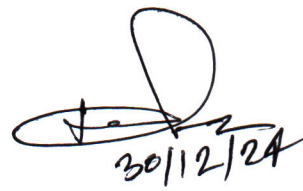
SL. No.	Clause Description	BIT SOLUTION	PREMIUM QUALITY LIMITED	M/S MA ELECTRICAL ENGINEERING
(1)	(2)	(3)	(4)	(5)
	Examination of documents provided:			
	Contents of Quotation:			
1	Quotation Submission Letter (STD PG1)	Submitted	Submitted	Submitted
2	Priced Bill of Quantities (BOQ)	Submitted	Submitted	Submitted
3	Valid Tax Identification Number (TIN)	Submitted	Submitted	Submitted
4	VAT registration number	Submitted	Submitted	Submitted
5	Financial Solvency Certificate as stated article-13 in Request for Quotation.	Submitted	Submitted	Submitted
6	Verification of the Trade License	Verified	Verified	Verified
7	Completeness of the documents and Responsiveness	Complete and Responsive	Complete and Responsive	Complete and Responsive


 Jayanta Saha
 Executive Engineer (C.C.)
 MODS Zone-03
 Dhaka WASA &
 Member Secretary, TEC-1,
 MODS Zone-3, Dhaka WASA


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 and Member of TEC-1,
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 Engr. Md. Shamsuzzoha
 Deputy General Manager, Titas Gas
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 Assistant Secretary, Admin-1,
 Dhaka WASA & Member, TEC-1,
 Dhaka WASA.


 Jeni Chakma
 Executive Engineer, DWSNIP,
 Dhaka WASA and Chairperson,
 TEC-1, Dhaka WASA.

Technical Examination and Responsiveness

Annexure-2

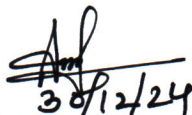
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2.	Invitation reference	RFQ No: 46.05.0000.407.07.078.24.IFT-04; Date: 24/12/2024
3.	Technical examination Procedure	Technical examination has been carried out by TEC-1.
4.	Observations	- Quotations surviving preliminary examination have been examined. - The details are presented in the following check list:

5. Check list for Technical Examination:

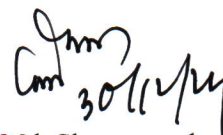
SL. No.	Clause Description	BIT SOLUTION	PREMIUM QUALITY LIMITED	M/S MA ELECTRICAL ENGINEERING
(1)	(2)	(3)	(4)	(5)
1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
2	At least three (3) responsive Quotations under article-13 in Request for Quotation:	Submitted	Submitted	Submitted
3	Compliance of the terms and conditions and the technical aspects and Responsiveness	Compliance and Responsive	Compliance and Responsive	Compliance and Responsive


30.12.24

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Executive Engineer (C.C.)
MODS Zone-03
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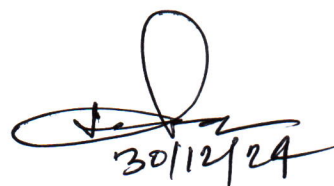
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Financial Evaluation

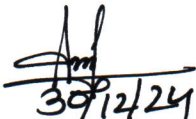
Annexure-3

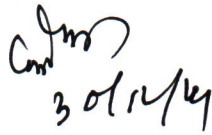
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2.	Invitation reference	RFQ No: 46.05.0000.407.07.078.24.IFT-04; Date: 24/12/2024
3.	Financial Evaluation Procedure	Financial Evaluation has been carried out by TEC-1.
4.	Observations	- Quotations being considered responsive in the technical examination stage have been evaluated. - The details are presented in the following check list:

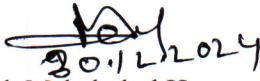
5. Check list for Financial Examination:

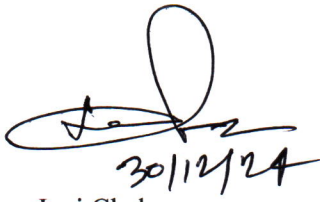
SL. No.	Clause Description	BIT SOLUTION	PREMIUM QUALITY LIMITED	M/S MA ELECTRICAL ENGINEERING
(1)	(2)	(3)	(4)	(5)
1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
2	All applicable taxes, CD, VAT and other levies payable by the Cont. shall be included	Included	Included	Included
Pursuant to rule 73 of the PPR	Official Estimate	1,98,028.00/-	1,98,028.00/-	1,98,028.00/-
	Corrected Tender Price	1,99,500.00/-	1,97,000.00/-	1,99,800.00/-
	Negotiated Price			
	Percent less or above	0.74% (Above)	-0.52% (Less)	0.89% (Above)
	Responsiveness up to this stage	Responsive	Responsive	Responsive


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Price Comparison

Annexure-4

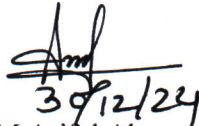
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3.	Price Comparison Procedure	Price Comparison has been carried out by TEC-1 No negotiations shall be held during the Tender evaluation or award with the lowest or any other Tenderer pursuant to Rule 99 of the Public Procurement Rules, 2008.
4.	Observations	- Quotations being responsive in the financial evaluation stage have been compared. - The Official Estimate is Tk.1,98,028.00/- (Taka One Lac Ninety-Eight Thousand Twenty-Eight Only) - Price comparison is presented in the following table:

5. Price Comparison Table:

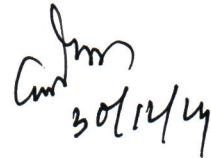
Sl. No.	Name of the responsive Tenderer	Tender Price (Tk)	Percent Less	Percent Above	Rank
1.	BIT SOLUTION	1,99,500.00/-	-	0.74%	2 nd Lowest
2.	PREMIUM QUALITY LIMITED	1,97,000.00/-	0.52%	-	1st Lowest
3.	M/S MA ELECTRICAL ENGINEERING	1,99,800.00/-	-	0.89%	3 rd Lowest


30.12.24

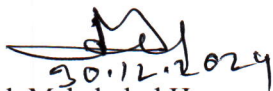
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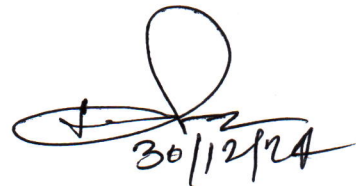
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