

Dhaka Water Supply and Sewerage Authority

Tender Evaluation Report

Procuring Entity/
Authorized Officer : Executive Engineer, MODS Zone-9, DWASA.

Name of Tender: Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124)
and water browser Tractor Trolly (Mahindra) under MODS Zone-9, Dhaka WASA.

Invitation No. : RFQ No: 46.05.0000.414.26.098.24.014
Date:09/12/2024

Approving authority: Chief Engineer, Dhaka WASA.

Submitted By : Tender Evaluation Committee-08

Date of Submission : 17/12/2024



Checklists showing the time spent at each stage of procurement

1.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Troly (Mahindra) under MODS Zone-9, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
3.	Checklists showing the time spent at each stage of procurement	Pursuant to Rule 8(17) of PPR-08, Checklists showing the time spent at each stage of procurement shall be attached to the Evaluation Reports. The considerations in Rule 8(17) of PPR-08 are:
	Rule 8(17) of PPR-08	Checklists stated under Sub-rule (18) showing the time spent at each stage starting from invitation Application, Tender or Proposal shall be attached to the Evaluation Reports by the Evaluation Committee and forwarded to the officer next to whom the Evaluation Report is to be submitted in accordance with the approval process and who will have to similarly fill in the time spent at his stage in the checklists and forward it to the Approving Authority with the Evaluation Report and other necessary Documents.
	Rule 8(18) of PPR-08	The checklists mentioned in Sub-Rule (17) shall be as Part A, Part B and Part C as applicable, of Schedule IV.

4. Following Part A of Schedule IV, Checklists are prepared and presented bellow:

Procurement Processing and Approval Procedure for Goods or Works

Procuring Entity and Description of Procurement		
1.	Ministry	Local Government, Rural Development and Co-operatives.
	Division	Local Government division.
2.	Agency	Dhaka Water Supply and Sewerage Authority (DWASA).
3.	Procuring Entity	Executive Engineer, MODS zone-9, DWASA.
5.	Source of Funds	Revenue
6.	Brief Description of Goods or Works	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Troly (Mahindra) under MODS Zone-9, Dhaka WASA.
7.	Procurement Method	RFQ

Schedule of Activities				
Sl. No.	Activity (if not applicable indicate N/A)	Planned Date (as per flow chart)	Actual Date	If any delay Indicate No. of days
A	Prequalification		N/A	
B	Tender for Works			
B1	Date of request for quotations		09/12/2024	
B2	Date of Issue of Quotation Document (If different from B1 above)			
B3	Date of Pre-Tender meeting		N/A	
B4	Date of Submission of Quotations		17/12/2024	
B5	Date of Opening of Quotations (If different from B4)			
B6	Date of Submission of Technical Sub-Committee Report, where applicable		N/A	
B7	Date of submission of Evaluation Report		17/12/2024	
B8	Date of Approval for Award of Contract			

Checklists showing the time spent at each stage of procurement (Cont.)

Schedule of Activities in PPPAP Process				
Date of Submission of Quotation Evaluation Report to the Approving Authority	Planned Date (as per flow chart)		Actual Date	Delay (In days)
Authorized Officer (As per DOFP): Chief Engineer, Dhaka WASA	Forwarded			
Date of Issue of Invitation for signing Contract for Goods or Works				
Signature of Chairperson of Tender Evaluation Committee-8 (TEC-8)				
Name and Designation of Chairperson of Tender Evaluation Committee-8 (TEC-8)	Sharmine Hoque Amir Superintending Engineer P&D Circle, Dhaka WASA and Chairman, TEC-8			





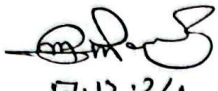




Individual Declaration of Impartiality

1.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Troly (Mahindra) under MODS Zone-9, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
3.	Individual Declaration of Impartiality	Pursuant to Rule 13(a) of PPR-08, each member of the Evaluation Committee shall sign individually a declaration of impartiality. The provisions in Rule 13(a) of PPR-08 are:
	Rule 13 of PPR-08	The each member of the Evaluation Committee shall - (a) sign individually a declaration of impartiality in the following manner - "I (name of the Evaluation Committee member & designation) do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant";

4. The individual declaration of each member of the Tender Evaluation Committee-01 is given bellow:

"S. M. Masud Parvaz Member-Secretary of TEC-8, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  17.12.24 S. M. Masud Parvaz Executive Engineer, MODS Zone-9, DWASA & Member Secretary, TEC-8	"I, Sumed Moni Chakma, Member of TEC-8, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  17.12.2024 Engr. Sumed Moni Chakma Manager Titus Gas, Kawran Bazar, Dhaka and Member of TEC-8
"Sheikh Ferdous Hossain Chowdhury, Member of TEC-8, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  17/12/28 Sheikh Ferdous Hossain Chowdhury Deputy Chief Revenue Officer DWASA and Member, TEC-8	"I, Sharmine Hoque Amir, Chairman of TEC-8, do hereby declare and confirm that I have no business or other links to any of the competing Tenderers"  17/12/2024 Sharmine Hoque Amir Superintending Engineer P&D Circle, Dhaka WASA and Chairman, TEC-8

Collective Certification to Follow the Act, the Rules and others

1.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Troly (Mahindra) under MODS Zone-9, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
3.	Collective Certification to Follo the Act, the Rules and others.	Pursuant to Rule 13(b) of PPR-08, each member of the Evaluation Committee shall sign collectively in the Tender or Proposal Evaluation Report by certifying a prescribed statement. The provisions in ITT Clause 13(b) are:
	Rule 13 of PPR-08	The each member of the Evaluation Committee shall - (b) sign collectively in the Tender or Proposal Evaluation Report, by certifying that - "The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted".

4. The collective certification by the members of the Tender Evaluation Committee-01 is given bellow:

"The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted".



17.12.24.

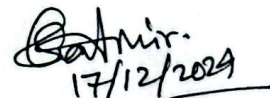
S. M. Masud Parvaz
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MODS Zone-9, DWASA
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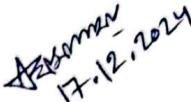
Tender Evaluation Report

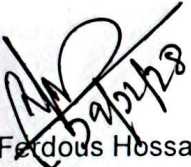
A. General Information: (Select the appropriate options in the box shown)		
1.	Procuring Entity Name	Executive Engineer, MODS Zone-9, Dhaka WASA.
2.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Trolly (Mahindra) under MODS Zone-9, Dhaka WASA.
3.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
4.	Invitation for	☐ Tender (1 st Call) for Works in a single Lot
5.	Tendering Method	Request for Quotation (RFQ)
6.	Tender Document Preparation	Pursuant to Rule 4(1) of PPR-08, Tender Document has been prepared using STD PW2 issued by CPTU.
7.	Official Estimate	Tk. 4,76,630/- (Four lac Seventy Six thousand Six hundred Thirty taka only) taka.
B. Approval Information:		
8.	Approval of Annual Procurement Plan	☐ RAPP for the FY 2024-2025 is approved by HOPE.
9.	Approval of Tendering Method	☐ Managing Director, Dhaka WASA as RFQ
10.	Approval of Budget and Source of Funds	☐ Included in APP.
11.	Approval of Official Estimate	In accordance with the Delegation of Financial Powers (DOFP), Official Estimate has been approved by- Chief Engineer, Dhaka WASA.
C. Advertisement Information:		
12.	Published in daily Newspaper/ website of DWASA/CPTU	☐ Not Applicable.
D. Tender Opening Information:		
13.	Tender opened on	17/12/2024
14.	Preparation of Tender Opening Sheet (TOS)	Pursuant to ITT Clause 26 and Rule 97(4) of PPR-08, the chairperson of Tender Opening Committee (TOC) opened the Tenders received by the Procuring Entity and prepared Tender Opening Sheet (TOS).
E. Tender Evaluation Information:		
15.	Tender evaluated on	17/12/2024 at 12:30 AM
16.	Tender Evaluated by	The Tenders received by Procuring Entity were evaluated by Tender Evaluation Committee-1 (TEC-8) formed vide memo no. S-Dev/W-367/08/Vol-2/120/Admin:-2, date-15/04/09.
F. Tender Evaluation Procedure:		
17.	Evaluation Procedure	The Tender Evaluation Committee-8 (TEC-8) has examined the Tenders pursuant to ITT Clause 27: Evaluation of Tenders. The considerations in ITT Clause 27 are:
	ITT Clause 27.1	The Tender Evaluation Committee (TEC) may consider a Tender as responsive in the Evaluation, only if it is submitted in compliance with the mandatory requirements set out in the Tender Document. The evaluation process should begin immediately after tender opening following four broad steps: (a) Preliminary examination; (b) Technical examination and responsiveness; (c) Financial evaluation and price comparison;
18.	Preliminary examination	Pursuant to ITT Clause 28, preliminary examination has been carried out and the details are attached in Annexure-1.
18.1	Observations in preliminary examination stage	- TEC-8 has examined 03(Three) numbers of Tenders received by the Procuring Entity and opened by the Tender Opening Committee (TOC). - Out of which 03(Three) numbers of Tenders are being considered as responsive in this stage of examination.

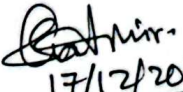
Tender Evaluation Report (Cont.)

19.	Technical Examination and Responsiveness	Pursuant to ITT Clause 29, technical examination and responsiveness has been carried out and the details are attached in Annexure-2.
19.1	Observations in Technical Examination and Responsiveness stage	• TEC-8 has examined 03(Three) numbers of Tenders being considered responsive in the preliminary examination stage. • Out of which 03(Three) numbers of Tenders are being considered as responsive in this stage of examination.
20.	Financial Evaluation	Financial evaluation has been carried out and the details are attached in Annexure-3.
20.1	Observations in Financial Evaluation stage	TEC-8 has evaluated 03(Three) numbers of Tenders being considered responsive in this stage of examination.
23	Recommendations	TEC-8 recommends to accept the Tender of Shahi Darbar Al-Amin Automobiles having Tender Price Tk. 4,74,390/- (Four lac Seventy Four thousand Three hundred Ninety taka only) Taka.
24.	Submission	Submitted to the approving authority.


 17.12.24
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 & Member Secretary, TEC-8


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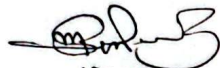
Preliminary Examination

Annexure-1

1.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Trolly (Mahindra) under MODS Zone-9, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
3.	Preliminary examination Procedure	Preliminary examination has been carried out by TEC-8. The TEC shall firstly examine the Tenders to confirm that all documentation requested in ITT Clause 14 has been provided and examine the compliance, adequacy and authenticity of the documentary evidence. The TEC shall confirm that the above documents and information have been provided in the Tender and the completeness of the documents and compliance of instructions given in corresponding ITT Clauses shall be verified, failing which the Quotationer shall be considered as non-responsive.
4.	Observations	03[Three] numbers of Tenders has been examined. - The details are presented in the following check list:

5. Check list for Preliminary Examination:

SL. No.	Clause Description	Shahi Darbar Al-Amin Automobiles	Unique Automobile Workshop	Kabir Automobiles
(1)	(2)	(3)	(4)	(5)
	Examination of documents provided:			
	Contents of Tender:			
1	Quotation Submission Letter (STD PW-1)	Submitted	Submitted	Submitted
2	Priced Bill of Quantities (BOQ)	Submitted	Submitted	Submitted
3	Valid Tax Identification Number (TIN)	Submitted	Submitted	Submitted
4	VAT registration number	Submitted	Submitted	Submitted
5	Financial Solvency Certificate as stated in ITT 14	Submitted	Submitted	Submitted
6	Verification of the Trade License	Verified	Verified	Verified
7	Completeness of the documents and Responsiveness	Complete and Responsive	Complete and Responsive	Complete and Responsive


17.12.24

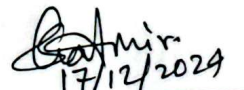
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Technical Examination and Responsiveness

Annexure-2

1.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Trolly (Mahindra) under MODS Zone-9, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
3.	Technical examination Procedure	Technical examination has been carried out by TEC-8.
4.	Observations	- Tenders surviving preliminary examination have been examined. - The details are presented in the following check list:

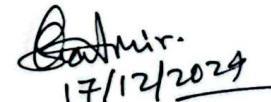
5. Check list for Technical Examination:

SL. No.	Clause Description	Shahi Darbar Al-Amin Automobiles	Unique Automobile Workshop	Kabir Automobiles
(1)	(2)	(3)	(4)	(5)
1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
2	least three (3) responsive Quotations under ITT Clause 15:	Submitted	Submitted	Submitted
3	Compliance of the terms and conditions and the technical aspects and Responsiveness	Compliance and Responsive	Compliance and Responsive	Compliance and Responsive


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Financial Evaluation

Annexure-3

1.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Troly (Mahindra) under MODS Zone-9, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
3.	Financial Evaluation Procedure	Financial Evaluation has been carried out by TEC-8.
4.	Observations	- Tenders being considered responsive in the technical examination stage have been evaluated. - The details are presented in the following check list:

5. Check list for Financial Examination:

SL. No.	Clause Description	Shahi Darbar Al-Amin Automobiles	Unique Automobile Workshop	Kabir Automobiles
(1)	(2)	(3)	(4)	(5)
1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
2	All applicable taxes, CD, VAT and other levies payable by the Cont. shall be included	Included	Included	Included
Pursuant to section 75(3) of the PPA	Official Estimate	4,76,630/-	4,76,630/-	4,76,630/-
	Corrected Tender Price	4,74,390/-	4,80,920/-	4,79,490/-
	Negotiated Price			
	Percent less or above	0.47 (Less)	0.90 (Above)	0.60 (Above)
	Responsiveness up to this stage	Responsive	Responsive	Responsive


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Price Comparison

1.	Name of Tender	Repair and Maintenance of Double cabin pick-up (Dhaka Metro-Tha-13-1124) and water browser Tractor Troly (Mahindra) under MODS Zone-9, Dhaka WASA.
2.	Invitation reference	RFQ No: 46.05.0000.414.26.098.24.014; Date: 09/12/2024
3.	Price Comparison Procedure	Price Comparison has been carried out by TEC-8 No negotiations shall be held during the Tender evaluation or award with the lowest or any other Tenderer pursuant to Rule 99 of the Public Procurement Rules, 2008.
4.	Observations	- Tenders being responsive in the financial evaluation stage have been compared. - The Official Estimate is Tk. 4,76,630/- (Four lac Seventy Six thousand Six hundred Thirty taka only) only. - Price comparison is presented in the following table:

5. Price Comparison Table:

Sl. No.	Name of the responsive Tenderer	Tender Price (Tk)	Percent Less	Percent Above	Rank
1.	Shahi Darbar Al-Amin Automobiles	4,74,390/-	0.47%		1 st Lowest
2.	Kabir Automobiles	4,79,490/-	-	0.60%	2 nd Lowest
3.	Unique Automobile Workshop	4,80,920/-		0.90%	3 rd Lowest


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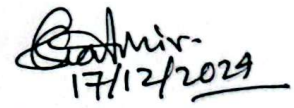
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