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**Dhaka Water Supply and Sewerage Authority
Office of the Executive Engineer
Pagal Sewage Treatment plant Division**

Tender Evaluation Report

Procuring Entity : Executive Engineer, PSTP Division, Dhaka WASA.

Name of Tender : Supply of necessary spare parts for Electric Scooty Under PSTP.

Invitation No : 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025

Approving Authority : SE (W&STP) Circle, Dhaka WASA.

Submitted By : Tender Evaluation Committee-1

Date of Submission : 21/10/2025

Checklist showing the time spent at each stage of procurement

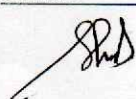
1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Checklists showing the time spent at each stage of procurement	Pursuant to Rule 8(17) of PPR-08, Checklists showing the time spent at each stage of procurement shall be attached to the Evaluation Reports. The considerations in Rule 8(17) of PPR-08 are:
	Rule 8(17) of PPR-08	Checklists stated under Sub-rule (18) showing the time spent at each stage starting from invitation Application, Tender or Proposal shall be attached to the Evaluation Reports by the Evaluation Committee and forwarded to the officer next to whom the Evaluation Report is to be submitted in accordance with the approval process and who will have to similarly fill in the time spent at his stage in the checklists and forward it to the Approving Authority with the Evaluation Report and other necessary Documents.
	Rule 8(18) of PPR-08	The checklists mentioned in Sub-Rule (17) shall be as Part A, Part B and Part C as applicable, of Schedule IV.

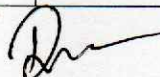
3. Following Part A of Schedule IV, Checklists are prepared and presented bellow:

Procurement Processing and Approval Procedure for Goods or Works

Procuring Entity and Description of Procurement				
1.	Ministry	Local Government, Rural Development and Co-operatives.		
	Division	Local Government Division.		
2.	Agency	Dhaka Water Supply and Sewerage Authority (DWASA).		
3.	Procuring Entity	Executive Engineer, PSTP Division, Dhaka WASA.		
3.	Name of the Project (if applicable)	N/A		
5.	Source of Funds (tick relevant boxes)	☐ Government ☐ Development ☒ Revenue ☐ Project Aid ☐ Own Funds		
6.	Brief Description of Goods or Works	Supply of necessary spare parts for Electric Scooty Under PSTP.		
7.	Procurement Method	Limited Tendering Method (LTM).		
Schedule of Activities				
Sl. No.	Activity (if not applicable indicate N/A)	Planned Date (as per flow chart)	Actual Date	If any delay Indicate No. of days
A	Pre-qualification : Not Applicable			
B	Tender for Goods or Works			
B1	Date of advertisement of Invitation for Tenders		24/09/2025	
B2	Date of Issue of Tender Document (If different from B1 above)		24/09/2025	
B3	Date of Pre-Tender meeting		N/A	
B3	Date of Submission of Tenders		09/10/2025	
B5	Date of Opening of Tenders (If different from B3)		09/10/2025	
B6	Date of Submission of Technical Sub-Committee Report, where applicable			
B7	Date of submission of Evaluation Report		21/10/2025	
B8	Date of Approval for Award of Contract			







Individual Declaration of Impartiality

1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Individual Declaration of Impartiality	Pursuant to Rule 13(a) of PPR-08, each member of the Evaluation Committee shall sign individually a declaration of impartiality. The provisions in Rule 13(a) of PPR-08 are:
	Rule 13 of PPR-08	Each member of the Evaluation Committee shall - (a) sign individually a declaration of impartiality in the following manner - "I (name of the Evaluation Committee member & designation) do hereby declare and confirm that I have no business or other links to any of the competing Tenderers or Applicant"

3. The individual declaration of each member of the Tender Evaluation Committee-1 is given below:

"I, Syed Shihabur Rahman, Executive Engineer, PSTP Division, Dhaka WASA, Member Secretary of TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers."

S. Shihabur Rahman
22/10/25

"I, Md. Mafiz Uddin, Accounts Officer, Accounts Division, Dhaka WASA, and Member of TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers."

Md. Mafiz Uddin
21/10/25

"I, Engr.Md. Raihanul Alam, Executive Engineer, NOCS, Ramna DPDC, Dhaka, and Member of TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers."

Engr. Md. Raihanul Alam
21.10.25

"I, Md. Ibrahim Khalil, Deputy Secretary, Admin-2, Dhaka WASA and Member of TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers."

Md. Ibrahim Khalil
21/10/25

"I, Monzurul Hasan, Executive Engineer, Civil (Construction) Division, Dhaka WASA and Chairperson of TEC-1, Dhaka WASA do hereby declare and confirm that I have no business or other links to any of the competing Tenderers."

Monzurul Hasan
21/10/25

Collective Certification to Follow the Act, the Rules and others

1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Collective Certification to Follo the Act, the Rules and others.	Pursuant to Rule 13(b) of PPR-08, each member of the Evaluation Committee shall sign collectively in the Tender or Proposal Evaluation Report by certifying a prescribed statement. The provisions in ITT Clause 13(b) are:
	Rule 13 of PPR-08	Each member of the Evaluation Committee shall - (b) sign collectively in the Tender or Proposal Evaluation Report, by certifying that - “The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted”.

3. The collective certification by the members of the Tender Evaluation Committee-1 is given bellow:

“The Evaluation Committee certifies that the examination and evaluation has followed the requirements of the Act, the Rules made there under and the terms and conditions of the prescribed Application, Tender or Proposal Document and that all facts and information have been correctly reflected in the Evaluation Report and, that no substantial or important information has been omitted”.



(Syed Shihabur Rahman)
Executive Engineer
PSTP Division, Dhaka WASA
and Member Secretary, TEC-1
Dhaka WASA.



(Md. Raihanul Alam)
Executive Engineer,
NOCS, Ramna DPDC, Dhaka,
and Member, TEC-1
Dhaka WASA.



(Md. Mafiz Uddin)
Accounts Officer
Accounts Div, Dhaka WASA
and Member, TEC-1
Dhaka WASA.



(Md. Ibrahim Khalil)
Deputy Secretary
Admin-2, Dhaka WASA
and Member, TEC-1
Dhaka WASA.



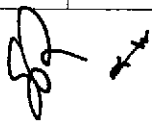
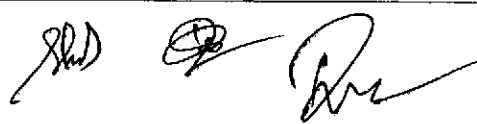
(Monzurul Hasan)
Executive Engineer
CC Division, Dhaka WASA
and Chairperson, TEC-1
Dhaka WASA.

Tender Evaluation Report (LTM, PG2)

A. General Information: (Select the appropriate options in the box shown)		
1.	Procuring Entity Name	PSTP Division, Dhaka WASA
2.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
3.	Invitation for	Tender (1 st Call) for Works in a single Lot.
3.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
5.	Tendering Method	Limited Tendering Method (LTM)
6.	Tender Document Preparation	Pursuant to Rule 3(1) of PPR-08, Tender Document has been prepared using STD PG2 issued by CPTU.
7.	Official Estimate	447900.00
B. Approval Information:		
8.	Approval of Annual Procurement Plan	APP for the FY 2025-2026 has been approved by HOPE.
9.	Approval of Tendering Method	Included in APP as Limited Tendering Method.
10.	Approval of Budget and Source of Funds	Included in APP.
11.	Approval of Official Estimate	In accordance with the Delegation of Financial Powers (DOFP), Official Estimate has been approved by- Superintending Engineer, W&STP Circle.
C. Advertisement Information:		
12.	Published in daily Newspaper/website of DWASA/CPTU	Published in website of DWASA.
D. Tender Opening Information:		
13.	Tender opened on	09/10/2025 at 1.00 PM
13.	Preparation of Tender Opening Sheet (TOS)	Pursuant to ITT Clause 26 and Rule 97(3) of PPR-08, the Tender Opening Committee (TOC) opened the Tenders received by the Procuring Entity and prepared Tender Opening Sheet (TOS).
E. Tender Evaluation Information:		
15.	Tender evaluated on	21/10/2025 at 10.30 AM
16.	Tender Evaluated by	The Tenders received by Procuring Entity were evaluated by Tender Evaluation Committee-1 (TEC-1) formed vide memo no.46.05.0000.212.06.002.24-125, Date:15/05/2025

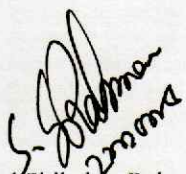
Tender Evaluation Report (LTM, PG2) (Cont.)

F. Tender Evaluation Procedure:		
17.	Evaluation Procedure	TEC-1 has examined the Tenders pursuant to ITT Clause 27: Evaluation of Tenders. The considerations in ITT Clause 27 are:
	ITT Clause 27.1	The Tender Evaluation Committee (TEC) may consider a Tender as responsive in the Evaluation, only if it is submitted in compliance with the mandatory requirements set out in the Tender Document. The evaluation process should begin immediately after tender opening following four broad steps: (a) Preliminary examination; (b) Financial evaluation and price comparison; (c) Post-qualification of the lowest evaluated responsive Tender.
18.	Preliminary examination	Pursuant to ITT Clause 28, preliminary examination has been carried out and the details are attached in Annexure-1.
18.1	Observations in preliminary examination stage	• TEC-1 has examined 3 numbers of Tenders received by the Procuring Entity and opened by the Tender Opening Committee (TOC). • Out of which 3 numbers of Tenders are being considered as responsive in this stage of examination.
19.	Technical Examination and Responsiveness	Pursuant to ITT Clause 29, technical examination and responsiveness has been carried out and the details are attached in Annexure-2.
19.1	Observations in Technical Examination and Responsiveness stage	• TEC-1 has examined 3 numbers of Tenders being considered responsive in the preliminary examination stage. • Out of which 3 numbers of Tenders are being considered as responsive in this stage of examination.
20.	Financial Evaluation	Pursuant to ITT Clause 32, financial evaluation has been carried out and the details are attached in Annexure-3.
20.1	Observations in Financial Evaluation stage	1. TEC-1 has evaluated 3 numbers of Tenders being considered responsive in the Technical examination stage. 2. Out of which 3 numbers of Tenders are being considered as responsive in this stage of examination.

Tender Evaluation Report (LTM, PG2) (Cont.)

21.	Price Comparison	Pursuant to ITT Clause 33, price comparison has been carried out and the details are attached in Annexure-3.
21.1	Observations in Price Comparison stage	TEC-1 has evaluated 3 numbers of Tenders being considered responsive in the Financial Evaluation stage. In this stage of evaluation, the Tenderer Howlader Traders became the lowest Evaluated Responsive Tenderer, the Tender Price of which is 434463 (Taka Four Lakh Thrity Four Thousand Four Hundred Sixty Three)..
22.	Post-qualification of the Lowest Evaluated Responsive Tender	Pursuant to ITT Clause 35, post-qualification of the lowest Evaluated Responsive Tenderer has been carried out and the details are attached in Annexure-5.
22.1	Observations in post qualification stage	Pursuant to Rule 100 of PPR-08, after analysing/verifying the requirements specified in the Tender Document, TEC-1 determined to its satisfaction that the lowest Evaluated Tenderer IR International is qualified to perform the Contract satisfactorily.
23	Recommendations	TEC-1 recommends to accept the Tender of Howlader Traders having Tender Price 434463 (Taka Four Lakh Thrity Four Thousand Four Hundred Sixty Three). Only.
23.	Submission	Submitted to the approving authority.


 (Syed Shihabur Rahman)
 Executive Engineer
 PSTP Division, Dhaka WASA
 and Member Secretary, TEC-1
 Dhaka WASA.


 (Md. Raihanul Alam)
 Executive Engineer,
 NOCS, Ramna DPDC, Dhaka,
 and Member, TEC-1
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 Deputy Secretary
 Admin-2, Dhaka WASA
 and Member, TEC-1
 Dhaka WASA.


 (Monzurul Hasan)
 Executive Engineer
 CC Division, Dhaka WASA
 and Chairperson, TEC-1
 Dhaka WASA.

Preliminary Examination

1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Preliminary examination Procedure	Pursuant to ITT Clause 28, preliminary examination has been carried out by TEC-1. The considerations in ITT Clause 28 are:
	ITT Clause 28.1	The TEC shall firstly examine the Tenders to confirm that all documentation requested in ITT Clause 12 has been provided and examine the compliance, adequacy and authenticity of the documentary evidence.
	ITT Clause 28.2	The TEC shall confirm that the above documents and information have been provided in the Tender and the completeness of the documents and compliance of instructions given in corresponding ITT Clauses shall be verified, failing which the tender shall be considered as non-responsive.
3.	Observations	3 numbers of Tenders has been examined. The details are presented in the following check list:

5. Check list for Preliminary Examination:

ITT Clause	Clause Description	Howlader Traders	R.I Enterprise	Patwary Enterprise
(1)	(2)	(3)	(4)	(5)
28.1	Examination of documents provided:			
12.	Contents of Tender:			
12.1(a)	Tender Submission Letter (Form PG2-1)	Submitted	Submitted	Submitted
12.1(b)	Tenderer Information (Form PG2-2)	Submitted	Submitted	Submitted
12.1(c)	Priced Bill of Quantities (BOQ)	Submitted	Submitted	Submitted
12.1(d)	Tender Security in BD/PO	N/A	N/A	N/A
12.1(e)	Valid Trade License	Valid	Valid	Valid
12.1(f)	Original & Copy submitted	Submitted	Submitted	Submitted
	Signed by the Tenderer himself or duly authorized person	Tenderer himself	Tenderer himself	Tenderer himself
	Written authorization attached	N/A	N/A	N/A
3.1	Only enlisted Tenderers of the categories specified in TDS are eligible to participate in the Tender under LTM.	Specified in TDS	Specified in TDS	Specified in TDS
	Enlistment in Dhaka WASA	Enlisted	Enlisted	Enlisted
	Categories (Civil Contractors of Class)	Valid	Valid	Valid
12.1(g)	An affidavit confirming that the Tenderer is not insolvent as stated in ITT 3.6	Submitted	Submitted	Submitted
12.1(h)	Valid Tax Identification Number (TIN)	Submitted	Submitted	Submitted
	VAT registration number	Submitted	Submitted	Submitted
12.1(i)	Documentary evidence as stated under ITT Clause 15	Submitted	Submitted	Submitted
12.1(j)	Other documents as specified in TDS:	Submitted	Submitted	Submitted
28.1	examination of the compliance, adequacy and authenticity of the documentary evidence:			
28.1(a)	Verification of the completeness of the eligibility declaration in Form PG2-1	Complete	Complete	Complete
28.1(b)	Verification of the Trade License	Verified	Verified	Verified
28.1(c)	Verification of the eligibility in terms of legal capacity and fulfillment of taxation obligations by the Tenderer	Verified and eligible	Verified and eligible	Verified and eligible
28.1(d)	Verification of solvency	Verified	Verified	Verified
28.1(e)	Verification of the authorization	Verified	Verified	Verified
28.1(f)	Verification of the validity and authenticity of the Tender Security	Valid and authentic	Valid and authentic	Valid and authentic
28.2	Completeness of the documents and Responsiveness	Complete and Responsive	Complete and Responsive	Complete and Responsive

Technical Examination and Responsiveness

1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Technical examination Procedure	Pursuant to ITT Clause 29, Technical examination has been carried out by TEC-1 The considerations in ITT Clause 29 are:
	ITT Clause 29.1	Only those Tenders surviving preliminary examination need to be examined in this phase.
	ITT Clause 29.2	Secondly, the TEC will examine the adequacy and authenticity of the documentary evidence as stated under ITT Clause 15.
	ITT Clause 29.3	The TEC will further examine the terms and conditions specified in Section 7: General Specifications and Section 8: Particular Specifications.
	ITT Clause 29.3	If after the examination, TEC determines that the Tender has complied the terms and conditions and the technical aspects, set out in ITT Sub Clause 29.2 & 29.3, it shall be considered responsive.
3.	Observations	- Tenders surviving preliminary examination has been examined. - The details are presented in the following check list:

5. Check list for Technical Examination:

ITT Clause	Clause Description	Howlader Traders	R.I Enterprise	Patwary Enterprise
(1)	(2)	(3)	(4)	(5)
29.1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
29.2	Examination of adequacy and authenticity of the documentary evidence as stated under ITT Clause 15:	Adequate and authentic	Adequate and authentic	Adequate and authentic
15.1	Completed Form PG2-2	Completed	Completed	Completed
15.1(a)	Details of specific experience in construction works of similar nature as stated in ITT 7:			
7.1	Similar Works Experience	Not required	Not required	Not required
	Verification of adequacy and authenticity	Not required	Not required	Not required
15.1(b)	Details of average annual construction turnover as stated in ITT 8.1(a):	Not required	Not required	Not required
8.1(a)	Construction Turnover	Not required	Not required	Not required
	Verification of adequacy and authenticity	Verified	Verified	Verified
15.1(c)	Details of adequacy of working capital for this contract as stated in ITT 8.1(b):	N/A	N/A	N/A
8.1(b)	Min. liquid asset	Not required	Not required	Not required
	Verification of adequacy and authenticity	Verified	Verified	Verified
15.1(d)	Details of PE's who may be contacted	Submitted	Submitted	Submitted
15.1(e)	Authority to seek references from the Tenderer's bankers or any sources	Submitted	Submitted	Submitted
29.3	Examination of the terms and conditions specified in Section 7 & 8	Compliance	Compliance	Compliance
29.3	Compliance of the terms and conditions and the technical aspects and Responsiveness	Compliance and Responsive	Compliance and Responsive	Compliance and Responsive

Financial Evaluation

1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Financial Evaluation Procedure	Pursuant to ITT Clause 32, Financial Evaluation has been carried out by TEC-1. The considerations in ITT Clause 32 are:
	ITT Clause 32.1	Thirdly the TEC, pursuant to Rule 98 of the Public Procurement Rule 2008, will evaluate each Tender that has been determined, up to this stage of the evaluation, to be responsive to the mandatory requirements set out in the Tender Document
	ITT Clause 32.2	To evaluate a Tender, The TEC will consider the following:
		(a) the Tender price as stated under ITT Clause 13;
		(b) Adjustments for correction of arithmetical errors pursuant to ITT clause 31.
3.	Observations	- Tenders being considered responsive in the technical examination stage has been evaluated. - The details are presented in the following check list:

5. Check list for Financial Examination:

ITT Clause	Clause Description	Howlader Traders	R.I Enterprise	Patwary Enterprise
(1)	(2)	(3)	(4)	
32.1	Acceptance for evaluation in this phase	Accepted	Accepted	Accepted
32.2(a)	Tender price as stated under ITT Clause 13:	434463	438942	443421
13.1	Filled in unit rates for all items in BOQ	Filled	Filled	Filled
	Tender price (Tk) as per TSL (Form PG2-1)			
13.2	All applicable taxes, CD, VAT and other levies payable by the Contractor shall be included	Included	Included	Included
13.3	The items for which no unit rates have been quoted, will not be paid for, and shall be deemed covered and, it shall not be a reason to change the Tender price	No unit rates have been quoted in Item nr. Nil	No unit rates have been quoted in Item nr. Nil	No unit rates have been quoted in Item nr. Nil
13.3	The price of a Contract shall be fixed	Fixed	Fixed	Fixed
30.	Clarification on Tender:			
30.1	Ask clarifications i/c breakdowns of unit rates	N/A	N/A	N/A
30.2	Ask to produce detailed breakdown of unit rates in case of unbalanced or front loaded	N/A	N/A	N/A
30.3	Tenderer provide clarification	N/A	N/A	N/A
	Clarification acceptable	N/A	N/A	N/A
32.2(b)	Adjustments for correction of arithmetical errors pursuant to ITT clause 31:	N/A	N/A	N/A
31.1	Arithmetical errors discovered	N/A	N/A	N/A
	Corrected Tender Price (Tk)	N/A	N/A	N/A
	Notification to the Tenderer for correction pursuant to Rule 98(11) of PPR-08	N/A	N/A	N/A
31.2	Acceptance of corrections	N/A	N/A	N/A
PPA	Pursuant to Section 19(1)(KA) of the Public Procurement (Amendment) Act 2010:	N/A	N/A	N/A
	Official Estimate	447900.00	447900.00	447900.00
	Quoted Tender Price	434463	438942	443421
	Percent less or above	3.0 % Less	2.0 % Less	1.0 % Less
	Accepted (within 5% less or above)	Accepted	Accepted	Accepted
	Rejected (more than 5% less or above)	Nil	Nil	Nil
	Responsiveness up to this stage	Responsive	Responsive	Responsive

Annexure-4

Price Comparison

1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Price Comparison Procedure	Pursuant to ITT Clause 33, Price Comparison has been carried out by TEC-1 The considerations in ITT Clause 33 are:
	ITT Clause 33.1	The TEC will compare all responsive Tenders to determine the lowest-evaluated Tender, in accordance with ITT Clause 32.
	ITT Clause 33.1	No negotiations shall be held during the Tender evaluation or award with the lowest or any other Tenderer pursuant to Rule 99 of the Public Procurement Rules, 2008.
3.	Observations	- Tenders being responsive in the financial evaluation stage have been compared. - The Official Estimate is Tk- 447900.00 - Price comparison is presented in the following table:

5. Price Comparison Table:

Sl. No.	Name of the responsive Tenderer	Tender Price (Tk)	Percent Less	Percent Above	Rank
1.	Howlader Traders	434463	3%	-	1st lowest
2.	R.I Enterprise	438942	2%	-	2nd lowest
3.	Patwary Enterprise	443421	1%	-	3 rd lowest


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 (Md. Ibrahim Khalil)
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 and Member, TEC-1
 Dhaka WASA.


 (Monzurul Hasan)
 Executive Engineer
 CC Division, Dhaka WASA
 and Chairperson, TEC-1
 Dhaka WASA.

Post-qualification

1.	Name of Tender	Supply of necessary spare parts for Electric Scooty Under PSTP.
2.	Invitation reference	Memo No: 46.113.433.00.00.2025-26.25-11, Date : 24/09/2025
3.	Post-qualification Procedure	Pursuant to ITT Clause 35, Post-qualification has been carried out by TEC-1 The considerations in ITT Clause 35 are:
	ITT Clause 35.1	After determining the lowest evaluated responsive Tender in accordance with ITT Clause 33, the Procuring Entity's TEC pursuant to Rule 100 of the Public Procurement Rules, 2008, shall carry out the Post-qualification of the Tenderer, using only the requirements specified in Sub-section C: Qualification Criteria.
3.	Observations	- Pursuant to Rule 100 of the PPR-08, the TEC-1 analyzed and verified all the requirements specified in the Tender Document. - TEC-1 determined to its satisfaction that the lowest evaluated Tenderer Howlader Traders is qualified to perform the contract satisfactorily.


(Syed Shifabur Rahman)
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