

**Mailing Address:**

C/O: Md. Rashid Babu
Vill: Daxmin Moheshpur,
P.O.: Kamalpur, P.S.: Dinajpur Sadar,
Dist: Dinajpur.
Cell No: 01813-733378
E-Mail: rashidhimal516@gmail.com

My Name:
Md. Rashid Babu

CAREER OBJECTIVE

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utility my learning, interpersonal skill, analytical ability and adaptability for further development.

ACADEMIC QUALIFICATIONS**Bachelor of Social Science (Pass Course)**

Institution	:	Daxmin Kotoali College, Dinajpur.
Duration	:	3 Year
Group	:	B.S.S
Passing Year	:	2024
Result	:	CGPA- 2.93(Out of 4.00)

Higher Secondary Certificate (H.S.C)

Institution	:	Dinajpur Adarsha College, Dinajpur.
Board	:	Dinajpur Board
Group	:	Business Studies
Year	:	2017
Result	:	GPA- 2.58 (Out of 5.00)

Secondary School Certificate (S.S.C)

Institution	:	Baragram B/L High School
Board	:	Dinajpur Board
Group	:	Science
Year	:	2015
Result	:	GPA- 3.89 (Out of 5.00)

COMPUTER SKILL

- ✦ Computer Office Program: MS. Word, MS. Power Point. Ms Excess Internet Browsing.

PERSONAL DETAILS

✕ Certificate Name : Md. Rashid Babu
✕ Father's Name : Md. Mayenuddin
✕ Mother's Name : Mst. Aklima Begum
✕ Permanent Address: Vill: Daxmin Moheshpur P.O: Kamalpur
P.S: Dinajpur Sadar, Dist: Dinajpur.
✕ Date of Birth : 07 March 1998.
✕ Nationality : Bangladeshi (By birth)
✕ Religion : Islam
✕ Sex : Male
✕ Blood Group : AB⁺ (ve)
✕ Marital Status : Married

LANGUAGE PROFICIENCY

📖 Bengali
📖 English
📖 Hindi

SKILLS & ABILITIES

🔗 Critical Thinking, Decision making, Problem solving skills.
🔗 Planning & organizing abilities.
🔗 Creative, incite full & innovative, Emotional intelligence.
🔗 Honest, Sincere and punctual in work.
🔗 Time Management in work.

Experience

Company Name : Hamida Traders Ltd.
Designation : Supervisor
Duration : 02 (Two) Years.
Company Name : K.K Enterprise
Designation : Project Manager
Duration : 1(One) Year.
Company Name : Innovine Technology Ltd.
Designation : Project Manager
Duration : 02(Two) Years.

DECLARATION

I, the undersigned do hereby state that to the best of my knowledge and belief, the above mentioned data correctly described my qualification and me.

(Md. Rashid Babu)

Date: